

Planning Out Senior Year

August – October

	Sign up for Class of 2024 Remind (parents/guardians can also sign up)
	Learn how to write/communicate through a professional email
	Learn how to scan an item as a PDF with your phone and save it
	Complete the Beginning of the Year Senior Survey (mandatory for all seniors)
	Complete the Income Verification Form to potentially qualify for SAT Survey
	Research schools and make a list of those you want to apply to
	Take the SAT and/or ACT (don't forget school day tests)
	Keep a file for all your college application information
	Become familiar with Xello (only login through ClassLink)
	Apply to colleges
	Create and complete your Common App account for schools using that system
	Connect Xello with Common App
	Ask people to be your recommenders for applications and give them deadlines
	Write your essay for college applications and have someone trusted proof it
	All transcripts will be requested through Xello to send to the schools you apply to
	Complete and submit all 4-year college applications by October 15th!!!
	Research scholarships (local ones will be listed on Xello)
	Purchase cap & gown for graduation (interest free payment plan available)
	Complete the SSAR (or SPARK for UCF) before school's deadline
	After applying to each college, follow their specific directions to create an online portal account, and check the account status frequently.

November - February

	Apply for Education Foundation Scholarships (one application for multiple local scholarships)
	Complete the FAFSA for Federal Student Aid (application opens Dec. 1 st)
	Complete the Bright Futures Application (opens November 1 st)

This timeline is for planning purposes only and dates are subject to change. Always reference official sites to ensure accuracy of information and deadlines.

	Start applying for scholarships
	Earn volunteer hours and submit to your counselor
	Visit/tour schools (in person or virtually)
	Take ACT/SAT again if you did not reach desired scores
November – February (continued)	
	Order cap and gown before January 1 when the price goes up to \$100!
	After acceptances complete Housing Application & Deposit for your top school(s). These are non-refundable but housing fills up quickly.

March – April	
	If DE and staying at Valencia, complete the required forms before graduation
	Start narrowing down acceptances to decide by the school's deadline
	Make a decision and pay deposits to that school
	Continue to apply to available scholarships
	Make sure all deposits and requirements are completed for your final school by their deadline

May	
	Communicate your final school decision or plan with O'Dell (mandatory for all seniors)
	Complete the End of Year Senior Survey (mandatory for all seniors)
	Your final transcript will be sent to the school you listed as your final decision with O'Dell

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